

CLOSING REPORT

May 25, 2016

City of Hermosa Beach
Civic Center, 1315 Valley Drive
Hermosa Beach, CA 90254

Attention: Vanessa Godinez

Reference:	Our Principal:	City of Hermosa Beach
	Loss Date:	09/21/2013
	Claim Made:	10/14/2013
	Claimant:	Merrill, Patricia
	Our File Number:	13-117003

Dear Ms. Godinez:

REVIEW: Plaintiff injured when she fell over an unlit cement cube located in front of 39 Pier Ave.**STATUS:** We were able to tender this matter to restaurant at the location and they have since settled the matter.**COMMENTS:** We now close our file and reserves, appreciating this opportunity to have been of service to you and the City of Hermosa Beach.

Sincerely,

John McCormack
Claims Administrator
(909)396-5827

17-Oct-13 3:47P pacific



City of HB : hb3
[Liz Zeigler, City of HB](#)

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incident 1995190 - LIGHT OUT on concrete block in front of Palmilla restaurant

Urgency: medium

Location: [Pier Plaza](#)

Service Type: Other

PO number : default

Reported: 1-Nov-11 3:17P

Exp. Compl.: ---

Closed: 29-Dec-11 3:48P

Status:

Closedreporter: [Liz Zeigler - City of HB](#)site manager: [Facility Manager - Ellis Freeman - City of HB](#)staff: [John Cordova - City of HB Maintenance](#)

LIGHT OUT on concrete block in front of Palmilla restaurant

incident Log:

When	Who	What	Vis	Details
1-Nov-3:18P	Liz Zeigler	incident reported	all	
11		site manager's instructions to the servicer	all	Rex 619-358-5517
9-Nov-9:46A	Facility Manager - Ellis Freeman	site manager's instructions to the servicer	all	Rex 619-358-5517
11		service request filed	all	Service request R1761220
9:46A	Facility Manager - Ellis Freeman	service request issued	all	John Cordova - City of HB Maintenance
29-Dec-3:13P	John Cordova	servicer has declared the job done and ready for inspection and has filed an invoice.	all	Service report N1501462 (online) , (printable)
11		site manager approves of service	all	
3:48P	Facility Manager - Ellis Freeman	incident closed without recording payment	all	
3:48P	Facility Manager - Ellis Freeman			

Some lines masked (2) on this log. You can also view [the complete incident log](#).
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These comments will be visible to :

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☒ staffs

☒ owners

☒ site managers at other organizations

private

visible to all

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